

POLICY—500.2—STUDENT CONDUCT AND DISCIPLINE

	POLICY NUMBER: 500.2	ADOPTED: 6.13.2017
	RESCINDS: Former JK; JKA; JKB; JIC; JICFA; JICH	ADOPTED: 6.10.08; 7.14.98; 5.24.88 6.18.13; 9.20.11; 1.27.09

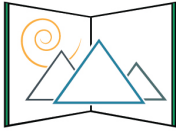
BOARD POLICY

1. The Board of Education is committed to academic achievement and preparing students for college, career, and citizenship readiness. In order for all students to benefit, enjoy, and learn from school experiences in a safe environment, the Board of Education encourages students, employees, and community patrons to engage in the highest standards of civil and ethical behavior on school grounds, during school-sponsored activities, and in school-related communications and interactions. The Board of Education seeks to promote an atmosphere within the school that is conducive to learning and protecting the rights of students. No student should be allowed to interfere in the learning opportunities of others.
2. The primary responsibility for conduct of a student rests with the student, then parents, and then the school. Students are expected to follow accepted rules of conduct and respect school authority. The Board of Education recognizes the encouragement of safe, civil, and respectful behaviors may require decreasing or eliminating disruptive, dangerous and illegal social behaviors. Noncompliant behavior by students disrupts the educational process and impedes student learning. Substantial disruption and dangerous conduct must be addressed in accordance with District Policy and law.
3. The Board of Education authorizes a student conduct policy and discipline regulations to outline general conduct and positive behavioral expectations and interventions for dangerous and disruptive conduct in accordance with federal and state law. The Board authorizes the Superintendent and District Administration to establish administrative regulations consistent with this policy.

	ADMIN CODE: 500.2-1	APPROVED: 6.13.17
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ADMINISTRATIVE REGULATION—500.2-1: (General Conduct and Positive Behavioral Expectations)

1. Students are expected to be safe, civil, and respectful.
2. A school-wide framework for positive student interaction and positive social skills shall be developed at each school to involve students and blend academic and behavioral



instruction.

3. Students in need of additional support shall be identified according to the District’s model of continuous improvement for academic and positive behavioral support. To improve student behavior school personnel shall review and consider the following variables: structure of school settings for success; instruction of responsible behavior; and observable student behavior.
4. School staff is responsible to interact positively with students and correct misbehavior calmly, consistently, and immediately where the infraction occurs.
5. For issues of substantial disruption school personnel shall refer to the substantial disruption section of the policy.

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500.2-2

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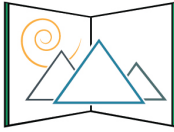
ADMINISTRATIVE REGULATION—500.2-2: (Staff Responsibilities and Emergency Safety Interventions)

Staff Responsibilities:

1. Principals shall work with school employees, patrons, and students to provide positive behavior expectations and supports consistent with Board policies.
2. Individual instructors are responsible for maintaining a positive learning environment in the classroom and at extracurricular assignments.
3. All staff members will assist in maintaining positive behavior expectations in common areas of the building.
4. In situations where student behavior becomes disruptive to the extent it interferes with the learning and teaching process, the principal or teacher should engage in the least restrictive interventions.
 - 4.1. Student disciplinary action must be consistent with established rules and regulations.
 - 4.2. No one may inflict or cause the infliction of corporal punishment upon a student or exercise other liberties prohibited by statutory law as defined under §53G-8-302 (2) of the Utah Code.
 - 4.3. Students requiring discipline are to be treated in a professional and objective manner, without undue emotional display.

Emergency Safety Interventions:

Definition: “Emergency Safety Intervention means”: The use of seclusionary time or physical restraint when a student presents an immediate/imminent danger of physical violence/aggression towards self or others likely to cause serious physical harm. An



emergency safety intervention shall not be used for disciplinary purposes.

A school employee may not subject a student to physical restraint or seclusionary time out unless such action is utilized as a necessary emergency safety intervention (ESI) in compliance with these procedures and consistent with evidence-based practices.

1. General Requirements

- 1.1. Licensed personnel and other personnel who may work directly with students shall be trained on the use of effective alternatives to ESI, as well as the safe use of ESI and release criteria.
- 1.2. An ESI may only be used for maintaining safety and may not be used as a means of discipline or punishment.

2. Students with Disabilities Receiving Special Education Services

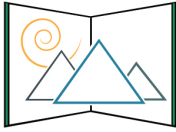
- 2.1. Use of ESI for a student with a disability receiving specialized educational services under IDEA or Section 504 shall comply with all applicable state and federal laws, and the district policy.

3. Physical Restraint

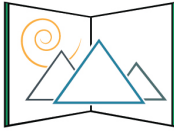
- 3.1. A school employee may use and apply reasonable and necessary physical restraint as an ESI only:
 - 3.1.1. to protect the student or another person from serious physical harm;
 - 3.1.2. to take possession of a weapon, or other dangerous objects in the possession or under the control of a student; or
 - 3.1.3. to stop the student from destroying property, when physical safety is at risk.
- 3.2. If an employee uses physical restraint as an ESI on a student, use of the following restraints are prohibited:
 - 3.2.1. prone, or face-down physical restraint;
 - 3.2.2. supine, or face-up physical restraint;
 - 3.2.3. physical restraint which obstructs the airway or adversely affects the student's primary mode of communication;
 - 3.2.4. mechanical restraint, except for protective, stabilizing, or legally required mechanical restraints, such as seatbelts or safety equipment used to secure students during transportation; or
 - 3.2.5. chemical restraint, except as prescribed by a licensed physician, or other qualified health professional, for the standard treatment of a student's medical or psychiatric condition, and implemented in compliance with a student's approved Health Care Plan.

3.3. All physical restraint shall:

- 3.3.1. be applied for the minimum time necessary to ensure safety and a release criteria must be implemented;
- 3.3.2. be discontinued as soon as the imminent danger of physical harm to self or



- others has dissipated;
- 3.3.3. be discontinued if the student is in severe distress; and
- 3.3.4. never be imposed for more than 30 minutes.
4. Seclusionary Time Out: A school employee may, when acting within the scope of employment, place a student in seclusionary time out as an ESI only under the following circumstances:
- 4.1. the student presents an immediate danger of serious physical harm to self or others;
- 4.2. the employee uses the minimum time necessary to ensure safety and uses a release criteria;
- 4.3. any door remains unlocked;
- 4.4. the student is within line of sight of an employee at all times; and
- 4.5. the student is not placed in a seclusionary timeout for more than 30 minutes.
5. Parent Notification
- 5.1. If a crisis situation occurs requiring an ESI be used, upon the onset the school or employee shall immediately notify the student's parent, the school administrator, and the Director of Responsive Services.
- 5.2. If the ESI is applied for longer than fifteen minutes, the school shall immediately notify the student's parent and school administration.
- 5.3. Parent notifications made under this section shall be documented in the student information system.
- 5.4. Within 24 hours of using ESI, the school shall notify the parent that they may request a copy of any notes or additional documentation taken during the crisis situation.
- 5.5. Upon request of a parent, the school shall provide a copy of any notes or additional documentation taken during a crisis situation.
- 5.6. A parent may request a time to meet with school staff and administration to discuss the crisis situation.
6. Emergency Safety Intervention (ESI) Committee
- 6.1. The district shall establish an ESI committee which includes:
- 6.1.1. at least two administrators;
- 6.1.2. at least one parent of a student enrolled in the District, appointed by the District; and
- 6.1.3. at least two licensed personnel with behavior training and knowledge in both state rules and the board's conduct and discipline policies.
- 6.2. The committee shall:
- 6.2.1. meet often enough to monitor the use of ESI within the district;
- 6.2.2. determine and recommend professional development needs;



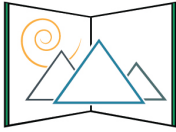
- 6.2.3. develop policies for dispute resolution processes to address concerns regarding disciplinary actions; and
- 6.2.4. create and communicate uniform district methods for evaluation of the efficiency and effectiveness of each schools' rules and standards.
- 6.3. The District shall collect, maintain, and periodically review the documentation or records regarding the use of ESI in district schools.
- 6.4. The District shall annually provide documentation of any school, program or district use of ESI to the State Superintendent of Schools.

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APPROVED:
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ADMINISTRATIVE REGULATION—500.2-3: (Substantial Disruption and Dangerous Conduct)

1. **“Substantial Disruption and Dangerous Conduct”**: Substantial Disruption and Dangerous Conduct is conduct for which suspension shall or may be imposed, and is prohibited on school property, at school-sponsored activities, or while traveling in school-funded or school-dispatched vehicles (e.g., buses). (Suspension procedures please see 500.2—4).
 - 1.1. A student shall be suspended or expelled from a public school for any serious violation that affects another student or staff member, or serious violation occurring in a school building, in or on school property, while traveling in school-funded or school-dispatched vehicles, or in conjunction with any school activity, including:
 - 1.1.1. possession, control, or actual or threatened use of a real weapon, explosive, or noxious or flammable material;
 - 1.1.2. the actual or threatened use of a look alike weapon with intent to intimidate another person or to disrupt normal school activities;
 - 1.1.3. the sale, control, or distribution of a drug or controlled substance, an imitation substance, or drug paraphernalia; or
 - 1.1.4. an act involving force or threatened use of force which if committed would be a felony or class A misdemeanor (See 500.2, Exhibit 1).
 - 1.2. A student who commits a serious violation of 1.1 involving a real or look alike weapon, explosive, or flammable material shall be suspended for a period not less than a year subject to:
 - 1.2.1. Within 45 school days after the expulsion student shall appear before superintendent's designee, accompanied by a parent or legal guardian to determine what conditions should be met by the student or student's parent to return to school; or if the student should be placed on probation in a regular school setting or an alternative school setting to maintain safety of students and faculty.
 - 1.3. A student may be suspended for any of the following:



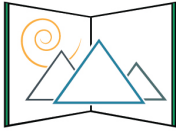
- 1.3.1. Frequent or flagrant willful disobedience, defiance of property authority, or disruptive behavior, including the use of foul, profane, vulgar, or abusive language;
- 1.3.2. Willful destruction or defacing of school property;
- 1.3.3. Behavior or threatened behavior which poses an immediate and significant threat to the welfare or safety of other students or school personnel or to the operation of the school;
- 1.3.4. Possession, control, or use of an alcoholic beverage;
- 1.3.5. Behavior that threatens harm to the school property, to a person associated with the school, or property associated with the person; or
- 1.3.6. Possession of pornographic material on school property.
- 1.3.7. Any student conduct violation as listed in 500.2, Exhibit 2.
- 1.4. Disruptive behavior and conduct occurring while traveling in school-funded vehicles (e.g., buses) should be treated as disruptive behavior and conduct on school property. Decisions regarding student transportation privileges are delegated to the school administration or to a District Hearing Panel as warranted (See 500.2-5).
 - 1.4.1. Riding a school bus is a privilege conditioned upon compliance with appropriate school conduct, unless riding a school bus is part of a student’s special education individualized education plan (IEP).
 - 1.4.2. Student transportation decisions must comply with federal and state law, and associated rules and regulations for special education students and/or student transportation. Schools and District Hearing Panelists should consult with district specialists as appropriate.
- 2. Students with prior knowledge of dangerous and disruptive behavior have the duty to report such behavior to school administration. Students that fail to report such behavior are subject to appropriate disciplinary sanctions.

	ADMIN-REG: 500.2-4	APPROVED: 6.13.17
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ADMINISTRATIVE REGULATION—500.2-4: (Suspension Procedures)

The following discipline procedures are applicable to students who *may* or *shall* be suspended from school. (See, 53G-8-205).

- 1. Consistent with state law, the superintendent or superintendent’s designee is delegated the authority to suspend a student for up to one school year by the Board of Education (See, §53G-8-206).
- 2. The principal or assistant principal (a school administrator) within the school district has the power to suspend a student in the administrator’s school for up to 10 school days. However, a school administrator must contact the School Performance Office



prior to suspending a student beyond three (3) school days.

3. Student Meeting with Administrator.

3.1. As soon as possible following an incident, a school administrator shall investigate and document the facts and policy provisions (noting if suspension is required by policy) and meet with the student involved.

3.2. At this meeting, the student *may or shall* be suspended after the local school administrator has reviewed the facts and policy that form a basis for a short-term suspension and allow the student to respond to the charges.

3.3. If the administrator determines to suspend the student, a parent or legal guardian must be contacted.

3.3.1. the student has been suspended;

3.3.2. the grounds for the suspension;

3.3.3. the period of time for which the student is suspended; and

3.3.4. if applicable, a time and place for an informal conference.

3.4. An informal conference may be held with the parent/or legal guardian. An informal conference may be in-person or by telephone.

3.4.1. The informal conference should take place at the first reasonable opportunity. In most instances this conference should take place within three (3) school days of the incident.

3.4.2. At the informal conference the charges shall be explained.

3.5. If a student is suspended, the student shall not be released during the school day unless contact has been made with a parent or legal guardian.

3.6. If a student is not suspended, the school administration may implement a positive behavior plan, including appropriate interventions.

4. A suspended student shall immediately leave the school building and the school grounds following a determination by the school of the best way to transfer custody of the student to the parent or guardian or other person authorized by the parent or applicable law to accept custody of the student.

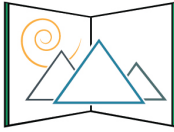
5. A suspension may not extend beyond 10 school days unless the student and the student's parent or guardian have been given a reasonable opportunity to meet with a designated school official in a District-Level Hearing and respond to the allegations and proposed disciplinary action.

6. A suspended student may not return to school until: (1) he/she has met with a designated school official to review the suspension and agreed upon a plan to avoid recurrence of the problem; or (2) the parent or guardian of the suspended student and the student have agreed to participate in such a meeting.

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ADMINISTRATIVE REGULATION—500.2-5: (District Level Hearing and Due Process



Procedures)

1. District Level Hearing:

1.1. The Superintendent (or superintendent's designee) shall appoint a District Hearing Officer to conduct District Level Hearings.

1.2. The determination of whether a District-Level Hearing is warranted shall be made by the school administrator in consultation with the School Performance Office. If a District-Level Hearing is warranted, the school administrator shall contact the Hearing Officer for scheduling of a District-Level Hearing and completion of appropriate paperwork.

1.3. The Hearing Officer shall schedule a hearing prior to the tenth school day of the student suspension.

1.4. The Hearing:

1.4.1. The District Hearing Officer, with the assistance of at least two (2) other designated staff members, shall conduct the hearing at the appointed time and place.

1.4.2. The District and the student may each be represented by a person of their choice, which may be a legal representative provided at the student's expense. The student or parent or legal guardian shall provide reasonable notice to the District Hearing Officer if the student will be represented by legal counsel.

1.4.3. The school suspending the student shall be represented by an administrator and, when applicable, by a representative of the student's IEP team.

1.4.4. At the hearing, each side may make statements and present evidence relevant to the issues.

1.5. The Hearing Determination: The District hearing shall result in one of the following determinations.

1.5.1. Any disciplinary action already imposed is rescinded and the student is returned to school.

1.5.2. The appropriateness of the school's disciplinary action is affirmed and the student is returned to school.

1.5.3. The student is suspended from the current school and transferred to another District school or to an alternative school assignment.

1.5.3.1. School assignments other than the current school (parent input may be considered);

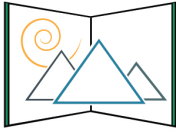
1.5.3.2. Alternative educational setting;

1.5.3.3. Home and Hospital Instruction (Policy—500.46); or

1.5.3.4. Student is expelled from all District schools for up to one school year with no instruction provided by the District.

1.5.4. The determination of the hearing shall be communicated to the student's parent(s) or guardian within five (5) business days following the hearing.

1.5.5. A record of all expelled students shall be kept and a notation of the expulsion



attached to the individual student's grade transcript.

1.5.6. In accordance with state law, if a student is suspended (or in the event of a Safe Schools violation, expelled) from a Canyons School District school for more than ten (10) school days, the parent (s)/guardian is responsible for undertaking an alternative education plan which will ensure that the student's education continues during the period of suspension or expulsion. [53G-8-208].

1.5.6.1. The parent or guardian shall work with designated school officials to determine how that responsibility might best be met.

2. Appeal:

2.1. The final determination, with the exception of the student's school assignment, may be appealed to a three-person District Appeal Panel appointed by the Superintendent or the superintendent's designee.

2.2. A written appeal must be submitted to the superintendent's designee within ten (10) business days of the day the determination of the hearing is mailed to the student.

2.3. The District Appeal Panel shall review the determination, the evidence presented at the hearing, and documents submitted by the student. (An additional hearing will not be held).

2.4. The District Appeal Panel may affirm the determination, amend the determination, or affirm the determination in part and amend in part.

2.5. The District Appeal Panel's decision shall be issued within 21 business days of receipt of the student's written appeal.

3. Dissemination of Discipline Information:

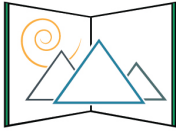
3.1. In the event that the superintendent of schools is notified by juvenile court that a student has violated possession of a dangerous weapon, firearm, or short barreled shotgun on or about school premises (See, U.C.A. §76-10-505.5), the Superintendent shall notify the principal or a designee of such finding within three (3) school days.

3.2. In the event a student is transferred to another District school or an alternative school assignment because of acts of assault, possession of weapons, or gang behavior, the principal of the receiving school will be informed of the nature of the offense committed by the student.

3.3. The private information contained in a student file or maintained by the school district about a student shall be available for review by the school district personnel as outlined below:

3.3.1. Notifications received from the juvenile court by the school district shall be forwarded to the principal of each school within three (3) days after receipt of such information.

3.3.2. The principal may provide the information to school counselors, school psychologists, or other school support staff who the principal deems to have a current need to know.



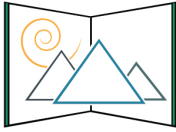
- 3.3.3. The principal may inform educators who will be teaching the student about any disciplinary action taken against such students for conduct that posed a significant risk to the safety or well-being of the student, other students, or other members of the school community.
- 3.3.4. The principal may inform educators who will be teaching the student about the student's involvement in other dangerous or disruptive behavior as defined in this policy.
- 3.3.5. Any employee receiving information from the principal pursuant to this policy shall not disclose it to any other person. Information regarding students may be disclosed only to persons authorized to receive it under the provisions of FERPA. (See, Policy—500.39—Student Records).

ADMIN -REG:
500.2-6

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6.13.17

ADMINISTRATIVE REGULATION—500.2-6: (Illegal Substances and Violations)

1. Students who possess, use, or distribute illegal drugs, alcoholic beverages, or prohibited illegal substances on school district property, during school hours, or at school functions are subject to school discipline.
2. Prohibited Illegal Substances:
 - 2.1. All substances defined as illegal in Utah Code §58-37-1, et seq;
 - 2.2. Alcoholic beverages as defined in Utah Code §32B-1-102;
 - 2.3. Any psychotoxic chemical substance used illegally as defined in Utah Code §76-10-107;
 - 2.4. Illegal possession or use of prescription medications containing any quantity of controlled substances listed in Utah Code §58-37-4.
 - 2.5. Tobacco as defined in Utah Code §76-10-105
 - 2.6. Electronic Cigarettes as defined in Utah Code § 76-10-105
3. Illegal Substance Violations:
 - 3.1. Possession or Use: means the person had joint or individual ownership, including control, occupancy, inhalation, swallowing, injection, or group possession or use of controlled substances and the intent to exercise dominion and control over it.
 - 3.2. Distribution: means the actual, constructive, or attempted sale, transfer, delivery, or dispensing to another of an imitation controlled substance or controlled substance.
 - 3.3. Possession or distribution of prohibited illegal substances is an illegal substance



violation under this policy.

3.4. Illegal substance violation suspension procedures will only consider violations occurring within the past twenty-four (24) months.

4. Prohibited Medication

4.1. Medication in excess of a 12-hour dosage at school or appropriate amount for an event.

4.1.1. Prescription medications in excess of a recommended twelve (12) hour dosage.

4.1.2. Over-the-counter medications in excess of a recommended twelve (12) hour dosage.

4.1.3. Sharing of over the counter or prescription drugs is violation of this policy.

4.1.4. Violation of medication dosage amounts are to be handled by the school administrative team in consultation with the parent/legal guardian.

4.2. Distribution of prescription drugs is considered an illegal substance violation.

5. Illegal Substance Violation Suspension Procedures

5.1. First Offense: A three-day (3) school day suspension; student and parent/legal guardian are required to attend the Early Intervention Class offered at the Canyons Family Center; and a police referral.

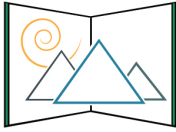
5.1.1. Early Intervention Class: The Early Intervention class includes specific lessons on problem-solving, decision-making, communication skills, mood management, the stages of adolescent drug/alcohol dependency, and basic drug/alcohol information. A parent/legal guardian is required to attend the class with the student.

5.1.2. Parents or students seeking additional intervention may request an intake appointment at the Canyons Family Center (CFC).

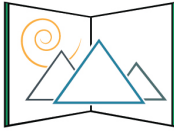
5.1.2.1. Intake Appointment: An intake appointment is a clinical interview to more thoroughly understand the student's functioning at school and other aspects of their life. A personalized series of recommendations are provided to the family, recommendations that may include school-based interventions, CFC counseling and/or classes, referrals to community-based services, and encouragements for families to follow up with their medical providers.

5.2. Second Offense: A five-day (5) school day suspension; a review of the students and parents documented responses from the first Early Intervention Class; a CFC intake appointment; and a police referral.

5.3. Third Offense: A seven-day (7) school day suspension; a referral to a District-Level Hearing (See 500.2-5); and a police referral.



6. **Illegal Substances Procedures:**
 - 6.1. Due Process procedures outlined in this policy will be followed in the administration of drug and alcohol discipline.
 - 6.2. Illegal violations covered by this policy may be reported to an appropriate law enforcement agency. Canyons School District will enforce the disciplinary consequences outlined in this policy independent of any court action.
 - 6.3. Students apprehended by school district employees or law enforcement officials for illegal violations covered by this policy with a clear nexus to the school while off-campus during regular school hours shall be subject to this policy.
 - 6.4. Students found in possession of drug paraphernalia as defined in Utah Code §58-37a-3, 5 will be disciplined according to the “possession and use” provisions of this policy.
 - 6.5. A seven-day (7) school day suspension must be completed before a student is returned to school following a District-Level Hearing for an illegal substance violation. This requirement does not apply if a student is transferred to an alternative placement.
 - 6.6. During the time a student is on suspension for disciplinary reasons, the student may not be a spectator or participant in any school-sponsored extra-curricular program/activity including those held off of the school property.
 - 6.7. If a senior is placed on suspension, and that placement coincides with the end of the school year, the student will not be allowed to participate in graduation exercises. The diploma will be awarded upon completion of graduation requirements prior to the beginning of classes the following school year.
 - 6.8. Records will be maintained on all violations. A student with more than one violation will be considered a repeat offender even if the earlier violation(s) occurred in a prior school year or a different Canyons District school.
 - 6.9. In addition to the disciplinary consequences outlined in this policy, a student may be suspended or removed from participation in leadership positions, candidacy for leadership positions, school organizations, and athletic teams upon violations of the guidelines covered in this policy.
 - 6.10. Canyons School District will award credit for education from an accredited institution when students are in drug and/or alcohol use treatment programs and alternative education programs. The credit will be reviewed for inclusion on the student’s transcript.
 - 6.11. If an educator has reasonable cause to believe that a student been in possession of or consumed: alcohol; controlled substances; or been in possession of drug paraphernalia at a school-sponsored activity or on school property, the educator shall report to an administrator. The school administrator shall report the violation to the student’s parent or legal guardian, and may report to law enforcement. (See, U.C.A. §53G-8-501, et seq). School employees who in good faith make a report under this policy are immune from any liability, civil or criminal, that might result from that action.

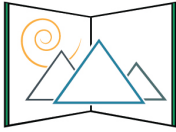


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ADMINISTRATIVE REGULATION—500.2-7: (Hazing and Bullying)

1. Hazing and bullying activities are abusive and illegal behaviors that harm victims and negatively impact the school environment.
2. Canyons School District strictly prohibits any student or school employee from engaging individually or collectively in any form of hazing or bullying on school property, in conjunction with any school activity, or involving any person associated with a school activity regardless of where it occurs. Students or school employees who initiate, promote, and/or engage in hazing, bullying, cyberbullying, or retaliation activities will face disciplinary action, up to and including suspension, expulsion, loss of participation in extracurricular activities, probation, and/or termination of employment. In addition, conduct that may rise to the level of suspect criminal activity will be referred to law enforcement.
3. Student Discipline and Duty to Report:
 - 3.1. Students who initiate, promote, and/or engage in hazing, bullying, cyberbullying, or retaliation activity shall be subject to discipline under this policy.
 - 3.2. Students who observe hazing, bullying, cyberbullying, or retaliation activities have a duty to report such behavior to school administration. Students that fail to report such behavior are subject to appropriate disciplinary sanctions under this policy.
 - 3.3. Students who make false allegations of hazing, bullying, cyberbullying, or retaliation activity may be subject to disciplinary action, up to and including:
 - 3.3.1. positive behavioral interventions;
 - 3.3.2. suspension; or
 - 3.3.3. loss of participation in extracurricular activities for students.
4. School Employee Discipline
 - 4.1. School employees who initiate, promote, and/or engage in hazing, bullying, cyberbullying, or retaliation activities shall be subject to adverse employment action, including probation or termination for cause under the District's orderly termination policies.
 - 4.2. School employees who become aware of hazing, bullying, cyberbullying, retaliation activity shall promptly report the incident to the principal or his/her designee so that the incident can be promptly investigated and appropriate action taken.
 - 4.3. School employees who fail to give notice to his/her immediate supervisor required under this policy have committed an unprofessional practice and shall be subject to adverse employment action, including probation and termination for cause under



the District's orderly termination policies and may result in discipline against an educator's license.

4.4. School employees who make a false allegation of hazing, bullying, cyberbullying, or retaliation activity may be subject to discipline.

5. Notice and Reporting Requirements

5.1. The Office of the Superintendent authorizes the District Administration to adopt procedures to allow for anonymous reporting of hazing, bullying, cyberbullying, or retaliation activities. A report of hazing, bullying, cyberbullying, or retaliation activity may be made anonymously, but formal disciplinary action may not be based solely on the basis of an anonymous report.

5.2. The District Administration shall develop standard procedures for promptly reporting to law enforcement hazing, bullying, cyberbullying, or retaliation activities that may rise to the level of suspect criminal activity.

5.3. The submission of a good faith complaint report will not affect the reporter's grades, learning or working environment, future employment, or work assignment.

5.4. Principal/Administrator

5.4.1. The principal or his/her designee shall investigate reports of hazing, bullying, cyberbullying, or retaliation activities consistent with this policy.

5.4.2. The principal or his/her designee shall follow the administrative procedures, including notification to the Superintendent's designee as appropriate.

6. Dissemination and Training

6.1. Canyons School District shall adopt procedures for publicizing this policy to school employees, students, and parents/guardians.

6.2. Prior to any student or employee or volunteer coach participating in a public school sponsored athletic program, both curricular and extracurricular, or extracurricular club or activity, a student or coach shall participate in bullying and hazing prevention training.

7. Definitions for 500.2-7:

7.1. "Bullying": means a school employee or student intentionally committing a written, verbal, or physical act against a school employee or student that a reasonable person under the circumstances should know or reasonably foresee will have the effect of:

7.1.1. causing physical or emotional harm to the school employee or student;

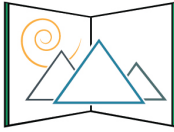
7.1.2. causing damage to the school employee's or student's property;

7.1.3. placing the school employee or student in reasonable fear of:

7.1.3.1. harm to the school employee's or student's physical or emotional well-being; or

7.1.3.2. damage to the school employee's or student's property;

7.1.4. creating a hostile, threatening, humiliating, or abusive educational



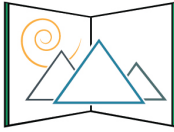
environment due to:

- 7.1.4.1. the pervasiveness, persistence, or severity of the actions; or
- 7.1.4.2. a power differential between the bully and the target; or
- 7.1.5. substantially interfering with a student having a safe school environment that is necessary to facilitate educational performance, opportunities, or benefits.

7.2. “Hazing”: means a school employee or student intentionally, knowingly, or recklessly committing an act or causing another individual to commit and act toward a school employee that:

- 7.2.1. endangers the physical health or safety of a school employee or student
- 7.2.2. involves any brutality of a physical nature, including whipping, beating, branding, calisthenics, bruising, electric shocking, placing of a harmful substance on the body, or exposure to the elements;
- 7.2.3. involves consumption of any food, alcoholic product, drug, or other substance; or other physical activity that engenders the physical health and safety of a school employee or student; or
- 7.2.4. involves activity that would subject a school employee or student to extreme mental stress, such as sleep deprivation, extended isolation from social contact, or conduct that subjects a school employee or student to extreme embarrassment, shame, or humiliation; and
- 7.2.5. is committed for the purpose of initiation into, admission into, affiliation with, holding office in, or as a condition for, membership or acceptance, or continued membership or acceptance, in any school or school sponsored team, organization, program, club or event; or
- 7.2.6. is directed toward a school employee or student who the individual who commits the act knows, at the time the act is committed, is a member of, or candidate for membership in, a school or school sponsored team, organization, program, club, or event in which the individual who commits the act also participates.
- 7.2.7. The conduct in 7.2-7.2.6, constitutes hazing, regardless of whether the school employee or student against whom the conduct is committed, directed, consented to, or acquiesced in, the conduct.

7.3. “Cyberbullying”: means using the Internet, a cell phone, or another device to send or post text, video, or an image with the intent or knowledge, or with reckless disregard, that the text, video, or image will hurt, embarrass, or threaten an individual, regardless of whether the individual directed, consented to, or acquiesced in the conduct, or voluntarily accessed the electronic communication.



- 7.4. “Retaliate”: means an act or communication intended as retribution against a person for reporting bullying, hazing, harassment, or cyberbullying, or to improperly influence the investigation of, or the response to, a report of bullying or hazing.
- 7.5. “School employee”: means school teachers, school staff, school administrators, and all others employed directly or indirectly, by the school, school board, or school district.

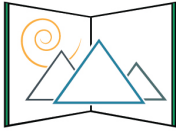
ADMIN-REG:
500.2-8

APPROVED:
6.13.17

ADMINISTRATIVE REGULATION—500.2-8: (Student Dress Code)

1. Student Dress Code Standards:

- 1.1. Students shall dress in a manner suitable to the day’s activities consistent with the standards of health, safety, and acceptable behavior.
- 1.2. Student clothing and accessories must not present a health or safety hazard or distraction, which would disrupt the educational mission. Disruption is defined as reactions by other individuals to the clothing or adornment, which causes the teacher/administrator to lose the attention of students, to modify or cease instructional activities, or deal with student confrontations or complaints.
- 1.3. Dress code standards prohibit: immodest or suggestive clothing; apparel advocating illegal or inappropriate behavior or language; head wear; gang symbols; disruptive apparel; and unsafe apparel.
- 1.3.1. Students shall not wear clothes that are mutilated, cut off, or immodest. (e.g., short shorts, mini-skirts, bare midriffs, halter-tops, spaghetti straps, tank shirts, or similar clothing).
- 1.3.2. Clothing shall cover the midriff, underwear, backs, and cleavage at all times. Skirts, dresses and shorts must be at least mid-thigh length or longer when seated.
- 1.4. The student dress code standards include, but are not limited to the following:
- 1.4.1. All students shall wear clean clothing.
- 1.4.2. Shoes shall be worn at all times to ensure personal safety and hygiene.
- 1.4.3. Items that disrupt the educational mission shall not be allowed.
- 1.4.4. Clothing that may draw undue attention, disrupt, interfere with or pose a health or safety issue to the learning atmosphere, shall not be allowed.
- 1.4.5. Items which bear advertising, promotions and likeness of tobacco, alcohol, or drugs or which are contrary to the educational mission, shall not be allowed.
- 1.4.6. Personal items such as clothing, paraphernalia, jewelry, backpacks, gym bags, water bottles, etc., shall be free of writing, pictures, or any other insignias, which are crude, vulgar, profane, violent, or sexually suggestive.
- 1.4.7. Gang-related clothing, colors, and paraphernalia shall not be allowed in



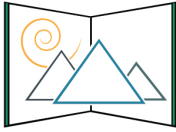
school or activities. School officials will determine what constitutes “gang” clothing, colors, and paraphernalia after consultation with law enforcement agencies as needed.

- 1.4.8. Hats of any kind are not allowed within the building except as part of an approved activity, or for religious or medical purposes.
- 1.4.9. Students shall comply with the laws that govern wearing military uniforms and insignias (Title 10) USC § 771-772, and Army Regulations 670 1 §29-4.

- 1.5. Accommodations must be made for students whose religious beliefs are substantially affected by dress code requirements.
- 1.6. School officials may require students to wear certain types of clothing for health and safety reasons in connection with certain specialized activities.
- 1.7. Students who violate dress code provisions may be subject to student discipline and due process procedures must be followed.

2. School Dress and Grooming – Graduation:

- 2.1. In order to maintain dignity and decorum at high school commencements, students participating in commencement exercises are subject to the dress and grooming standards articulated in this policy and are required to wear the prescribed cap and gown during the ceremony without additional ornamentation or decoration.
- 2.2. Personal items such as clothing, accessories or jewelry that draw undue attention or detract from the dignity and decorum of the occasion shall not be allowed. Mantles, cords, insignias or medals signifying achievement, honor or recognition are restricted to awards issued and approved for display at graduation by the local high school.
- 2.3. During the ceremony refers to the entire duration of the commencement program from opening processional to completion of the recessional.



ADMIN-REG:
500.2-9

APPROVED:
6.13.17

ADMINISTRATIVE REGULATION—500.2—9: Detention of Students

1. The principal or licensed designee shall contact a parent or legal guardian before a student is detained after regular school hours.
2. **Procedures:**
 - 2.1. The parent or guardian of a student will be notified prior to the time when the student is detained after school. (Contact with neighbors or siblings is not sufficient to meet this requirement).
 - 2.2. Notification will be documented in the school office with the following information:
 - 2.2.1. Name of student to be detained.
 - 2.2.2. Name of licensed employee making the notification.
 - 2.2.3. Name of parent (guardian) receiving the notification.
 - 2.2.4. Date and time of contact.
 - 2.2.5. Reason for detaining the student.
 - 2.2.6. Duration of detainment time.
 - 2.2.7. Verification of safe transportation home.
 - 2.3. An exception to the notification of parent (guardian) requirement will be made if necessary for the student's health or safety.

REFERENCES

None

FORMS

None

CANYONS BOARD OF EDUCATION

This online presentation is an electronic representation of the Canyons School District's currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent located at 9361 South 300 East Sandy, UT 84070.



**CANYONS SCHOOL DISTRICT
POLICY MANUAL**

Utah Code

53G-9-601. Definitions

(1) (a) "Abusive conduct" means verbal, nonverbal, or physical conduct of a parent or student directed toward a school employee that, based on its severity, nature, and frequency of occurrence, a reasonable person would determine is intended to cause intimidation, humiliation, or unwarranted distress.

(b) A single act does not constitute abusive conduct.