## POLICY—700.8—SOLICITATION IN SCHOOLS

**DISTRICT CODE:** 700.8  
**ADOPTED:** 10.1.2019  
**RESCINDS:** 700.8  
**ADOPTED:** 12.17.91

### BOARD POLICY

1. The Board recognizes that it is in the best interest of the school system to minimize outside disruptions which detract from the learning environment, encroach upon contract time, or reduce staff productivity. Further, publicly funded school and district services should not be used for private enterprise pursuits. Therefore, the Board delegates to the District Administration responsibility for developing a policy which limits selling in schools and offices and frees employees from sales pressure in the work place.

2. The Board authorizes the Superintendent and District Administration to establish administrative regulations consistent with this policy.

### ADMINISTRATIVE REGULATION—700.8-1:

1. Sales directly related to education  
   1.1. Sales representatives who wish to communicate with school staff members about education-related items or services shall:  
      1.1.1. Contact the External Relations Department, who will consult with Office of School Performance, to determine authorization to contact the school principal.
      1.1.2. Once a sales representative is granted authorization, a sales representative may contact the school principal to arrange an appointment at a time which does not interfere with educational programs or staff responsibilities. At no time are vendor representatives allowed to “drop in” on a teacher or staff member during instructional time.
   1.2. Sales representatives who wish to communicate with District administrators about education-related items or services shall make appointments in advance. Administrators reserve the right to determine when and how sales representatives are received.

2. Sales indirectly related to education  
   2.1. Sales associated with fund-raising projects authorized through the Canyons External Relations Department shall be allowed in accordance with the provisions outlined in Policy—200.2—Fiscal Accountability.
2.2. Sales associated with student instructional programs, student activities, school clubs, or school and student organizations shall be allowed subject to authorization by the principal and the Office of School Performance.
2.3. Sales of student pictures, articles designed to boost school spirit, school graduation memorabilia, etc., shall be allowed subject to authorization by the principal.
2.4. The District shall cooperate with dissemination of materials related to U.S. Savings Bonds, United Way, and other civic efforts as authorized by the Superintendent or designee.
3. Sales which are not an integral part of the regular school program or directly or indirectly related to education, as described in items 1 and 2, are prohibited in all school buildings and District offices.
4. Businesses and other ventures for commercial or political gain may not sell items or distribute literature during school hours or on school grounds directly to students or parents or at any parent/teacher conference.

EXHIBITS
None

REFERENCES
None

FORMS
None

CANYONS BOARD OF EDUCATION

This online presentation is an electronic representation of the Canyons School District’s currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent located at 9361 South 300 East Sandy, UT 84070.